ABC Outpatient Surgery Center, Inc

123 Main St.

Any town, USA

Human Resources:

Thank you for posting the **Director** **of Client Services** position on Ladders.com. It is encouraging to see positions that I am qualified for on a reputable website.

The job description you posted was very clear regarding patient privacy. As a HIPAA certified professional, I am trained to recognize and correct potential privacy violations and I understand that mishandling patient information could threaten the Medicare and Medicaid reimbursement process and lower your JCAHO rating.

Please take some time to review my resume by clicking on the link below.

My job experience starts in the 1990s; however, my education is recent and I will graduate with a bachelor's in Applied Psychology and a minor in Information Technology in May 2020.

My AHIMA membership is current and I have served as a delegate since 2017.

I would like to interview with you soon. Thank you for your consideration.

Jay R. Whipple